**Assam State Legal Services Authority**

1st Floor, Guwahati High Court Old Building, Guwahati-781001

**LEGAL FEE BILL**

**Please tick Part Bill Final Bill**

NAME OF ADVOCATE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

To Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The Member Secretary

Assam State Legal Services Authority

Guwahati-01

Ref: Your letter no.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dtd\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

IN THE MATTER OF:

Name of Court\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Case No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of the Parties\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Nature of case: Civil/Criminal/ Labour Matter/ CAT/MACT/ Matrimonial/ Bail Matter/

Other\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| --- | --- | --- | --- | --- |
| **SI**  **No.** | **Particular** | **Clause no.**  **(as per notification no.**  **ASLSA 26/2007/236 Dtd.**  **19.07.2016)** | **Amount(RS)** | **Remarks** |
|  |  |  |  |  |
| 1 | Legal Fee  (for Case no. as referred above) |  |  |  |
| a. Drafting Fee |  |  |  |
| b.Acting Fee |  |  |  |
| i. On Admission of case |  |  |  |
| ii. On Final Disposal Of Case  c. Other Fee (Please Specify) |
|  |
| 2 | Clerkage | 10% of legal fee Subject to the maximum limit as per notification no. referred above |  |  |
|  |  |  |  |  |
| 3 | Typing Charges | \_\_\_\_\_pages X Rs.\_\_\_\_\_\_ |  |  |
|  |  |  |  |  |
| 4 | Photocopy Charge | \_\_\_\_\_pages X Rs.\_\_\_\_\_\_ |  |  |
|  |  |  |  |  |
| 5 | Honourarium for work other than relating to Litigation |  |  |  |
|  | a. Jail Visit | Proof of attendance & a brief report to be submitted |  |  |
| b. Visite to Rape Victims | -Do- |  |  |
| c. Visit to Observation Home for Boys/ Girls | -Do- |  |  |
| d. others ( please specify) |  |  |  |
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|  |  |  |  |  |
|  | **TOTAL** | | |  |
|  | Less: Part Payment | | |  |
|  | **NET TOTAL** | | |  |
|  | Rupees(in Words)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Only | | | |

**List of Document to be submitted (Self Attesded)**

1. Copy of Appointment Letter
2. Copy of Judgement
3. In case of Bail Application: 1st Page of Bail Application With Filling no. Mention on it
4. Copy of Part Bill while submitting Final Bill
5. Proof of jail Visit
6. PI. Mention the no. of page typed or photocopied in the space provide in the bill

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of legal Aid Counsel

Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone no.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_